

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2374
COMMISSIONERS OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300
Port Arthur, Texas

Date: June 21, 2022

Present: Commissioners
Richard Beaumont
James Gamble, Sr.
Albert Moses, Jr.
Matthew Vincent
Phil Kelley, General Manager
Glenn Steele, District's Attorney

Absent: Lester Champagne

Visitors: Allen Sims, DD7
Brady Girouard, DD7
Dean Depew, DD7
Garrett Boudoin, DD7
Kim Carroll, Texan Engineering

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Vincent gave the invocation.

Minutes of Meeting No. 2373

The Minutes of Meeting No. 2373 was approved as read.

Consider Change Order for Diesel Engine Reduction Gear for Ninth Avenue Pump Station
(Pump Station #19)

Mr. Phil Kelley stated that this request for a change order is on one of the four engine and gears that are on order under contract. Mr. Dean Depew advised that, according to the Cummins representative, the gear for the engine was damaged or lost during shipment. A letter received from Cummins gave two options. The first option was

to start from scratch, which would take an additional 28 weeks. The second option was to have the gear custom built in New Orleans for an additional \$4,400.00. With the proposed time frame for each option, Mr. Kelley stated that it would be worth paying the additional cost to get the engine installed sooner. Mr. Depew advised that the smaller engine ordered under the same contract should be delivered this week. Mr. Kelley recommends approving the change order to increase the total contract amount by \$4,400.00.

Commissioner Gamble moved to approve the Change Order for the Diesel Engine Reduction Gears for the Ninth Avenue Pump Station. Commissioner Vincent seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Project Summary

Mr. Brady Girouard advised that the District met with the impending General for the Southwest Division and Colonel for Galveston District of the United States Corps of Engineers. The group toured the district and discussed finances and strategies regarding real estate acquisitions and the Phase II Environmental Study. Site visits were held at Contracts 1, 2, 3, and 3B. The District is engaged in property acquisition talks with Kansas City Southern Railroad, City of Port Arthur and the Port of Port Arthur in an effort to allow the Corps of Engineers to advertise with the potential award of Contract 3B in September.

Mr. Kelley stated that Commissioner Vincent was present for the meeting.

Manager's Miscellaneous Reports

The following report was submitted to give an updated status:

June 6, 2022 – June 10, 2022
Construction Notes – Alligator Bayou Pump Station Annex

Monday, June 6:

Alligator Project: Allco crew did not work on site today. Weather conditions were partly cloudy. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Tuesday, June 7:

Alligator Project: Allco crew did not work on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Wednesday, June 8:

Alligator Project: Allco crew did not work on site today. Weather conditions were partly cloudy. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Thursday, June 9:

Alligator Project: Allco crew did not work on site today. Weather conditions were partly cloudy. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported.

Friday, June 10:

Alligator Project: Allco crew did not work on site today. Weather conditions were partly cloudy. The site conditions were dry.

Allco superintendent (0) on site with (0) operators/laborers reported

Mr. Kelley presented the financial statements prepared by FMW, P.C. for the period ended May 30, 2022, and gave the collateral securities report as of May 30, 2022.

Permits

Berard Transportation Inc. – Heavy Haul Crossing Hurricane Flood Protection Levee's Sta. 737+85 (Ramp G). Mr. Garrett Boudoin recommended the permit for approval with a \$550.00 permit fee. No bond will be required. Commissioner Vincent moved to approve the permit on Mr. Boudoin's recommendation contingent upon the payment of the \$550.00 permit fee. Commissioner Gamble seconded the motion. The motion carried.

Checks & Purchase Orders
Maintenance Fund

Ck. No. 20364 – Advance Staffing, Inc.
\$6,789.12 – Summer Help Program

Ck. No. 20365 – Charles E. Reed & Associates, P.C.
\$18,500.00 – Audit FY 2021

Ck. No. 20366 – Deep South Crane Rigging Co.
\$7,695.00 – Crane Rental

Ck. No. 20367 – Duck’s Dragline
\$14,720.00 – Trackhoe & Cutter Head Rental

Ck. No. 20368 – FMW, P.C.
\$2,300.00 – Account Services

Ck. No. 20369 – G.P. Evans Contractors
\$28,744.00 – Seasonal Mowing Contract

Ck. No. 20370 – Hoist & Crane Service Group, Inc.
\$672.00 – Overhead Crane Brake Adjustment

Ck. No. 20371 – Industrial Helicopter
\$24,950.00 – Aerial Herbicide Spraying

Ck. No. 20372 – LJA Engineering, Inc.
\$8,939.15 – Storm Water Mgmt Plan & HMGP Halbouty Detention Project

Ck. No. 20373 – LJA Environmental Services, Inc.
\$11,900.43 – Sabine Pass to Galveston Bay Project

Ck. No. 20374 – National Networks
\$3,719.70 – July 2022 Monthly Computer Service

Ck. No. 20375 – Nerbert Frelow
\$1,560.00 – Dump Truck Rental

Ck. No. 20376 – Ron Lewis & Associates
\$3,500.00 – Legislative Consulting Fees

Ck. No. 20377 – Sprint Waste Services, LP
\$3,279.75 – Holding Tank & Roll-Off Bin Rental

Ck. No. 20378 – Sunbelt Rentals
\$949.02 – Skid Steer Rental

Ck. No. 20379 – Tolunay-Wong Engineers, Inc.
\$9,828.93 – Sabine Pass to Galveston Bay Project

Ck. No. 20380 – FILMR
\$120.00 – Social Media

Commissioner Gamble moved that the purchase orders and checks from the Maintenance Fund be approved for payment. Commissioner Vincent seconded the motion. The motion carried.

Executive Session - Pursuant to Section 551.072 of the Texas Government Code, Regarding Property Acquisitions

At 2:13 p.m. the Commissioners entered into an Executive Session pursuant to Section 551.072, Texas Government Code, regarding property acquisitions.

At 3:21 p.m. the meeting returned to regular session.

Consider and Take Action, If Any, on Items Discussed in Executive Session

Commissioner Vincent moved to authorize the Manager, Phil Kelley to negotiate property acquisitions for contract 3B on behalf of the District. Commissioner Gamble seconded the motion. The motion carried.

3:22 pm Commissioner Moses moved that the meeting be adjourned. Commissioner Gamble seconded the motion. The motion carried.


Richard Beaumont, Chairman


Albert Moses, Jr., Secretary